

# **Post 16 Education Transport Policy Statement 2018/19**

**Transport policy statement for learners aged 16-18 in further education (schools, colleges and centres offering courses funded by the Education Funding Agency (EFA)) and for continuing learners aged 19 and over).**

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## CONTENTS

<b>1.</b>		
<b>1.</b>	<b>Summary of policy and main objectives</b>	<b>3</b>
<b>2.</b>	<b>How and when to apply for transport</b>	<b>3</b>
<b>3.</b>	<b>Details of fares, concessions, discounts, subsidies, passes and other travel arrangements available in Lincolnshire</b>	<b>4</b>
	<b>From the County Council – Entitlement</b>	<b>4</b>
	<b>From the County Council – Concessionary</b>	<b>4</b>
	<b>From the County Council – CallConnect</b>	<b>4</b>
	<b>From local bus operators</b>	<b>5</b>
	<b>From schools and colleges and other providers offering post 16 courses</b>	<b>5</b>
<b>4.</b>	<b>Transport support arrangements for learners who reach the age of 19 whilst continuing on a course</b>	<b>13</b>
<b>5.</b>	<b>Transport support for learners with learning difficulties/disabilities (LLDD)</b>	<b>13</b>
<b>6.</b>	<b>Apprenticeships and internships</b>	<b>13</b>
<b>7.</b>	<b>Wheels to work and training</b>	<b>14</b>
<b>8.</b>	<b>How entitlement to transport support is assessed</b>	<b>14</b>
<b>9.</b>	<b>Independent Travel Training/Mobility training</b>	<b>14</b>
<b>10.</b>	<b>Specialist Courses</b>	<b>14</b>
<b>11.</b>	<b>Help with travel support outside the Local Authority Area</b>	<b>15</b>
<b>12.</b>	<b>Appealing against a refusal to offer transport support</b>	<b>15</b>
<b>14.</b>	<b>Contact us</b>	<b>16</b>

# 1. Summary of policy and main objectives

The aim of the policy is to enable every learner reaching school leaving age living in Lincolnshire to access an appropriate course of education or training to meet their education or training needs. This policy applies to further education and not higher education undergraduate study and is aimed at learners aged 16-18 years, with additional support for learners beyond the age of 18 who have disabilities and/or learning difficulties

To enable this, Lincolnshire County Council will provide or subsidise transport to the nearest or designated Sixth Form, College of Further Education or other licensed providers over 3 miles from the student's home. A copy of college designated transport areas (DTAs) can be found at Appendix G of the home to school/college transport policy ([www.lincolnshire.gov.uk/schooltransport](http://www.lincolnshire.gov.uk/schooltransport)) and a list of licensed providers is included below within this policy statement. In 2018 the Council took the decision to remove the DTA for Newark College and extend the DTA areas for Lincoln and Grantham Colleges to cover this geographical area.

This support is subject to an annual contribution by the learner of £570 (or £579 if paid in instalments) which can be paid as follows:

- A full payment of £570
- In three instalments of £193
- In 6 instalments of £96.50

Details of when and how the payment may be made are given below. The contribution must be paid by all learners who qualify for transport support. There are facilities for payment by instalments and these are detailed in Section 2 below. The transport provision is one outward journey and one return journey, timed for the start and finish of the school or college day. Transport is provided to the main school or college sites only and transport is not provided to satellite sites.

Transport provision made is appropriate to the location and timings of the school or college day. It may be necessary for a student to make his or her own way to and from a transport pick-up point.

Learners with learning difficulties and/or disabilities may require transport support beyond the age of 19 because their further education requires attendance beyond that age. In these circumstances, transport support is offered up to age 21 years and exceptionally up to 25 years of age, on the same basis as for mainstream post 16 learners. The specific needs of learners with learning or other disabilities are assessed.

The normal entitlement is to transport support for two years with additional support available to learners with a disability or learning difficulty.

## **2. How and when to apply for transport**

If a learner thinks they are eligible for transport support they should make their application from March. They can apply anytime from that month but if the application and payment is not made by 31 July there is no guarantee that transport will be in place for September.

Transport can be applied for online ([www.lincolnshire.gov.uk/schooltransport](http://www.lincolnshire.gov.uk/schooltransport)). This is the quickest and fastest way to apply. Alternatively, if an applicant is unable to access the online form, our Customer Services Centre can take an application over the phone. Failing that, application forms can be completed and sent to the transport office. Help with making applications is available by ringing 01522 782020. If a parent or learner wishes to make a paper application they can request a form from the Customer Service Centre on 01522 782020.

## **3. Details of fares, concessions, discounts, subsidies, passes and other travel arrangements available in Lincolnshire**

### **From the County Council – Entitlement**

As stated above, there is a learner contribution or charge for the provision of transport support. This is £570 (or £579 if paying in instalments) for the school or college year 2018/19. The contribution may be paid in one annual payment, in 3 instalments of £193 or in 6 instalments of £96.50.

The Council's preferred method of payment is online at [www.lincolnshire.gov.uk/onlinepayments](http://www.lincolnshire.gov.uk/onlinepayments). However, if this is not possible, payments can be made via cheque or postal order made payable to Lincolnshire County Council and stating the student's name and unique TRA entitlement number on the cheque.

### **From the County Council – Concessionary**

Transport support as summarised above is available to all learners who qualify under the criteria. Spare seats on contract vehicles (non-fare paying) serving schools and colleges are available for learners who do not qualify for transport support under the policy, where there is no commercial 'fare paying' service in the area. These are known as 'concessionary seats'. These seats are offered at the same charging rate as for entitled learners (£570 p.a. in 2018/19) although the charge is calculated on a daily basis depending on when the seat is offered. Spare seats can be applied for if a transport entitlement is refused. Please ring 01522 782020 for application details. Concessionary travel/spare seat allocation is given at the discretion of the County Council's Transport Services Group (TSG) and can be withdrawn at short notice if the seat is needed for a learner entitled to transport support.

## **From the County Council – CallConnect**

Call Connect is part of the County's public transport network, but operates on a pre-booking basis to transport people from specific pick-up points to specific set-down locations. Anyone can use the service for any purpose, and thus it may be of use to some learners who do not qualify for a bus or train pass under the County's policy. The service costs no more to use than standard bus services and registration is free. Call Connect cannot be booked more than a week ahead in most cases. Details can be obtained by ringing 0345 234 3344 or 01522 553143 or from the website [www.lincsinterconnect.com](http://www.lincsinterconnect.com)

## **From local bus operators**

Provision of public transport in Lincolnshire is made largely by local bus operators, who offer services on a commercial basis. The County Council supports a number of local bus services to enable people to access services. Most operators have weekly or monthly travel card schemes, discounts and promotions and these can be confirmed with the operators directly. For some students living in urban areas and travelling on shorter journeys, the discounted schemes offered by the commercial operators may offer a cheaper alternative to that offered by the Council. Students and families living in these areas are encouraged to research their travel options before making a decision on their preferred provider. There is a website which can be used to find details of services: [www.lincsbus.info](http://www.lincsbus.info). Alternatively, travel information can be obtained from Traveline on: 0871 200 22 33 or [www.traveline.info](http://www.traveline.info). [The contact details for commercial operators approved by the Council are included in the contacts below.](#)

## **From schools and colleges and other providers offering post 16 courses**

Schools with sixth form provision and colleges of further education have some funding available to help students of sixth-form age (16-18) with expenses connected with their study, including travel costs. The funding, now known as '**bursary funding**' replaced the Education Maintenance Allowance (EMA) that was paid directly to students and pupils.

Bursary funding is paid to schools and colleges who decide how they are to allocate their funds. Enquiries about support for school or college travel expenses should be made directly to the schools or colleges concerned. Establishments are able to implement their own policies so we advise that they be contacted directly to discuss the support on offer.

The following schools, colleges of further education and independent providers below, offer courses that might qualify for transport support. To find out if transport support is available to a particular provider, consult the transport policy and designated transport area (DTA) map at Appendix G of the policy ([www.lincolnshire.gov.uk/schooltransport](http://www.lincolnshire.gov.uk/schooltransport)). You are also advised to contact the college/school/centre you are interested in directly to ask about any support there might be available with transport. These are listed in alphabetical order below:

- Aegir Community School, Gainsborough Educational Village, Sweyn Lane, Gainsborough, DN21 1PB  
Tel: (01427) 619360  
Website: [www.aegir.mayflowerspecialistschools.co.uk](http://www.aegir.mayflowerspecialistschools.co.uk)
- Boston College, Skirbeck Road, Boston. PE21 6JF  
Tel: (01205) 365701  
Website: [www.boston.ac.uk](http://www.boston.ac.uk)
- Boston Grammar Schools Federation, South End, Boston, Lincs, PE21 6JY  
Tel: (01205) 366444  
Website: [www.bostongrammarschool.co.uk](http://www.bostongrammarschool.co.uk)
- Boston High School, Spilsby Road, Boston, Lincolnshire, PE21 9PF  
Tel: (01205) 310505  
Website: [www.bostonhighschool.co.uk](http://www.bostonhighschool.co.uk)
- Bourne Grammar School, South Road, BOURNE, PE10 9JE  
Tel: (01778) 422288  
Website: [www.bourne-grammar.lincs.sch.uk](http://www.bourne-grammar.lincs.sch.uk)
- Bourne Academy, Edinburgh Crescent, Bourne, PE10 9DT  
Tel: (01778) 422365  
Website: [www.bourneacademy.org](http://www.bourneacademy.org)
- Branston Community Academy, Station Road, Branston, LN4 1LH  
Tel: (01522) 880400  
Website: [www.branstonca.lincs.sch.uk](http://www.branstonca.lincs.sch.uk)
- C G Partnership (Training Projects) Limited, 8 Queen St, Market Rasen LN8 3EH  
Tel: (01673) 843489  
Website: [www.cgpartnership.com](http://www.cgpartnership.com)
- Caistor Grammar School, Church Street, Caistor, LN7 6QJ  
Tel: (01472) 851250  
Website: [www.caistorgrammar.com](http://www.caistorgrammar.com)
- Carre's Grammar School Academy Trust, Northgate, Sleaford, NG34 7DD  
Tel: (01529) 302181  
Website: [www.carres.lincs.sch.uk](http://www.carres.lincs.sch.uk)
- Children's Links, Suite 1&4, Gymplex Buildings, Boston Road, Horncastle LN9 6HU  
Tel: 01507 528300  
Website: [www.childrenslinks.org.uk](http://www.childrenslinks.org.uk)

- College of West Anglia, Tennyson Ave Kings Lynn, Norfolk PE30 2QW  
Tel: (01553) 761144  
Website: [www.cwa.ac.uk](http://www.cwa.ac.uk)
- Louth Academy Sixth Form College, Monks' Dyke Road, Louth, LN11 9AW  
Tel: (01507) 606349  
Website: [www.louthsixthform.co.uk](http://www.louthsixthform.co.uk)
- De Aston School Academy Trust, Willingham Road, Market Rasen, LN8 3RF  
Tel:(01673) 843415  
Website: [www.de-aston.lincs.sch.uk](http://www.de-aston.lincs.sch.uk)
- Grantham College, Stonebridge Road, Grantham. NG31 9AP  
Tel: (01476) 400200  
Website: [www.grantham.ac.uk](http://www.grantham.ac.uk)
- Grimsby Institute, Nuns Corner, Grimsby. DN34 5BQ  
Tel: (0800) 315002  
Website: [www.grimsby.ac.uk](http://www.grimsby.ac.uk)
- Hill Holt Wood, Norton Disney, Lincoln LN6 9JP  
Tel: (01636) 892836  
Website: [www.hillholtwood.com](http://www.hillholtwood.com)
- Kesteven and Grantham Girls' School, Sandon Road, Grantham, NG31 9AU  
Tel: 01476 563017  
Website: [www.kestevengrantham.lincs.sch.uk](http://www.kestevengrantham.lincs.sch.uk)
- Kesteven & Sleaford High School Selective Academy, Jermyn Street, Sleaford, Lincolnshire, NG34 7RS  
Tel: 01529 414 044  
Website: [www.kshssa.co.uk](http://www.kshssa.co.uk)
- Lincoln Castle Academy, Riseholme Road, Lincoln, LN1 3SP  
Tel: 01522 529203  
Website: [www.lincolncastleacademy.co.uk](http://www.lincolncastleacademy.co.uk)
- Lincoln Christ's Hospital School, Wragby Road, Lincoln, LN2 4PN  
Tel: 01522 881144  
Website: [www.christs-hospital.lincs.sch.uk](http://www.christs-hospital.lincs.sch.uk)
- Lincoln College, Student Services, Monks Road, Lincoln, LN2 5HQ  
Tel: (01522) 876000  
Website: [www.lincolncollege.ac.uk](http://www.lincolncollege.ac.uk)
- Lincolnshire Regional College, Heath Road, Skegness. PE25 3SY  
Tel 0800 389 0097  
Website: [www.lincsrc.co.uk](http://www.lincsrc.co.uk)

- Linkage Community Trust, Toynton Hall, Toynton All Saints, Spilsby, PE23 5AE  
Tel: 01790 752499  
Website: [www.linkage.org.uk](http://www.linkage.org.uk)
- New College Stamford, Drift Road, Stamford. PE9 1XA  
Tel: (01780) 484300  
Website: [www.stamford.ac.uk](http://www.stamford.ac.uk)
- North Lindsey College, Kingsway, Scunthorpe. DN17 1AJ  
Tel: (01724) 294030  
Website: [www.northlindsey.ac.uk](http://www.northlindsey.ac.uk)
- North Kesteven School, Moor Lane, North Hykeham, LN6 9AG  
Tel: 01522 881010  
Website: [www.nkschool.lincs.sch.uk](http://www.nkschool.lincs.sch.uk)
- Peterborough Regional College, Park Crescent Peterborough, Cambridgeshire PE1 4DZ  
Tel: 0345 872 8722  
Website: [www.peterborough.ac.uk](http://www.peterborough.ac.uk)
- The Priory City of Lincoln Academy, Skellingthorpe Road, LN6 0EP  
Tel: (01522) 882800  
Website: [www.priorycity.co.uk](http://www.priorycity.co.uk)
- The Priory Witham Academy, De Wint Avenue, Lincoln, LN6 7DT  
Tel: (01522) 882900  
Website: [www.priorywitham.co.uk](http://www.priorywitham.co.uk)
- Queen Elizabeth's Grammar School, West Street, Horncastle, LN9 5AD  
Tel: (01507) 522465  
Website: [www.qegs.lincs.sch.uk](http://www.qegs.lincs.sch.uk)
- Queen Elizabeth's Grammar School, Station Rd, Alford LN13 9HY  
Tel: (01507) 462403  
Website: [www.qegs.co.uk](http://www.qegs.co.uk)
- Riseholme College, Riseholme Park Riseholme Lane, Lincoln LN2 2LG  
Tel: (01522) 895490  
Website: [www.bishopburton.ac.uk/riseholmecollege](http://www.bishopburton.ac.uk/riseholmecollege)
- Spalding Academy, Neville Avenue, Spalding, PE11 2EJ  
Tel: (01775) 722484  
Website: [www.spaldingacademy.org.uk](http://www.spaldingacademy.org.uk)

- Sir Robert Pattinson Academy, Moor Lane, North Hykeham, LN6 9AF  
Tel: (01522) 882020  
Website: [www.srpa.co.uk/](http://www.srpa.co.uk/)
- Sir William Robertson Academy Ltd, Main Road, Welbourn, LN5 0PA  
Tel: (01400) 272422  
Website: [www.swracademy.org](http://www.swracademy.org)
- Skegness Academy, Burgh Road, Skegness, PE25 2QH  
Tel: (01754) 879122  
Website: [www.skegnessacademy.org](http://www.skegnessacademy.org)
- Skegness College of Vocational Training, 28 Algitha Road, Skegness, PE25 2AG  
Tel. (01754) 766611  
Website: [www.skegnesscollege.co.uk](http://www.skegnesscollege.co.uk)
- Spalding Grammar School, Priory Road, Spalding, PE11 2XH  
Tel. (01775) 765800  
Website: [www.spaldinggrammar.lincs.sch.uk](http://www.spaldinggrammar.lincs.sch.uk)
- Spalding High School, Stonegate, Spalding, PE11 2PJ  
Tel: 01775 722110  
Website: [www.spaldinghigh.lincs.sch.uk](http://www.spaldinghigh.lincs.sch.uk)
- St Bernard's School, Wood Lane, Louth, LN11 8RS  
Tel: (01507) 603776  
Website: [www.lwf-bernard.co.uk](http://www.lwf-bernard.co.uk)
- St George's Academy, Westgate, Sleaford, NG34 7PP  
Tel: 01529 302487  
Website: [www.st-georges-academy.org](http://www.st-georges-academy.org)
- St Peter and St Paul Catholic Voluntary Academy, Western Avenue, LN6 7SX  
Tel: 01522 871400  
Website: [www.sspp.lincs.sch.uk](http://www.sspp.lincs.sch.uk)
- The Deepings School, Park Road, Deeping St. James, PE6 8NF  
Tel: 01778 342159  
Website: [www.deepingschool.org.uk](http://www.deepingschool.org.uk)
- The Eresby School, Eresby Avenue, Spilsby, PE23 5HU  
Tel: 01790 752441  
Website: [www.eresbyspecialschool.co.uk](http://www.eresbyspecialschool.co.uk)
- The Garth School, Pinchbeck Road, Spalding, PE11 1QF  
Tel: 01775 725566  
Website: [www.spaldingspecialschools.co.uk](http://www.spaldingspecialschools.co.uk)

- The Giles Academy, Church End, Old Leake, Boston, PE22 9LD  
Tel: 01205 870693  
Website: [www.gilesacademy.co.uk](http://www.gilesacademy.co.uk)
- The Grantham Sandon School, Sandon Road, Grantham, NG31 9AX  
Tel: 01476 564994  
Website: [www.ganf.org.uk](http://www.ganf.org.uk)
- The John Fielding Community Special School, Ashlawn Drive, Boston, PE21 9PX  
Tel: 01205 363395  
Website: [www.johnfieldingschool.co.uk](http://www.johnfieldingschool.co.uk)
- King Edward VI Grammar School, Edward Street, Louth, LN11 9LL  
Tel: 01507 600456  
Website: [www.kevigs.org](http://www.kevigs.org)
- The King's School, Brook Street, Grantham, NG31 6RP  
Tel: 01476 563180  
Website: [www.kings.lincs.sch.uk](http://www.kings.lincs.sch.uk)
- Lincoln St Christopher's, Hykeham Road, Lincoln, LN6 8AR  
Tel: 01522 528378  
Website: [www.lincolnstchristophers.com](http://www.lincolnstchristophers.com)
- The Priory Academy LSST, Cross O'Cliff Hill, Lincoln, LN5 8PW  
Tel: 01522 889977  
Website: [www.priorylsst.co.uk](http://www.priorylsst.co.uk)
- The Priory Ruskin Academy, Manthorpe Site, Rushcliffe Road, Grantham, NG31 8ED  
Tel: (01476) 410410  
Website: [www.prioryruskin.co.uk](http://www.prioryruskin.co.uk)
- The Queen Elizabeth's High School, Morton Terrace, Gainsborough DN21 2ST  
Tel: (01427) 612354  
Website: [www.qehs.lincs.sch.uk](http://www.qehs.lincs.sch.uk)
- Skegness Grammar School Vernon Road, Skegness, PE25 2QS  
Tel: (01754) 610000  
Website: [www.sgs.lincs.sch.uk](http://www.sgs.lincs.sch.uk)
- St. Francis Community Special School, Wickenby Crescent, Lincoln, LN1 3TJ  
Tel: (01522) 526498  
Website: [www.st-francis.lincs.sch.uk](http://www.st-francis.lincs.sch.uk)
- Willoughby School, South Road, Bourne, Lincolnshire. PE10 9JD  
Tel: (01778) 425203

Website: [www.willoughby.lincs.sch.uk](http://www.willoughby.lincs.sch.uk)

- University Academy Holbeach, Park Road, Holbeach, Spalding PE12 7P  
Tel: (01406) 423042

Website: [www.universityacademyholbeach.org](http://www.universityacademyholbeach.org)

- Walton Girls' High School and Sixth Form, Harlaxton Road, Grantham, Lincolnshire, NG31 7JR01476 563251  
Tel: (01476) 563251  
Website: [www.waltongirls.co.uk](http://www.waltongirls.co.uk)

- William Farr Church of England Comprehensive School, Lincoln Road, Welton, LN2 3JB  
Tel: (01522) 866900  
Website: [www.williamfarr.lincs.sch.uk](http://www.williamfarr.lincs.sch.uk)

- YPLP, Earlesfield Centre, Trent Road, Grantham, Lincs, NG31 7XQ  
Tel: 01476 592169  
Website: <https://www.lincolnshire.gov.uk/young-people/young-peoples-learning-provision/131680.article>

The following commercial operators may also offer discounted travel schemes:

- A C Williams, 1 Station Approach, Ancaster, Grantham NG32 3QY  
Tel: 01400 230491  
Website/E-mail: <http://www.acwcoaches.co.uk> / [info@acwcoaches.co.uk](mailto:info@acwcoaches.co.uk)

- Brylaine Travel, 291 London Road, Wyberton, Boston PE21 7DD  
Tel: 01205 364087  
Website/E-mail: [www.brylaine.co.uk](http://www.brylaine.co.uk)

- Centrebus, 43 Wenlock Way Leicester LE4 9H  
Tel: 0844 351 1120  
Website/E-mail: [www.centrebus.info](http://www.centrebus.info) / [Help@centrebus.com](mailto:Help@centrebus.com)

- Coach Langtoft, 4 West End, Langtoft, Peterborough PE6 9LS  
Tel: 01778 349102  
Website/E-mail: [www.coach-tour.com](http://www.coach-tour.com) / [jo@coach-tour.com](mailto:jo@coach-tour.com)

- Delaines, 8 Spalding Road, Bourne Lincolnshire PE10 9LE  
Tel: 01778 422866  
Website/E-mail: [www.delainebuses.com](http://www.delainebuses.com) / [enquiries@delainebuses.com](mailto:enquiries@delainebuses.com)

- Dents Coaches, The Poplars, North Kelsey, Market Rasen, Lincs. LN7 6ET  
Tel: 01673 828086  
Website/E-mail: [www.jrdentcoaches.co.uk](http://www.jrdentcoaches.co.uk) / [jrdentcoaches@hotmail.co.uk](mailto:jrdentcoaches@hotmail.co.uk)

- Dickinsons, Broadgate, Wrangle Boston Lincs PE22 9DY  
Tel: 01205 870633

Website/E-mail: [www.dickinsons-coaches.co.uk](http://www.dickinsons-coaches.co.uk) / [ddickinson@mod-comp.co.uk](mailto:ddickinson@mod-comp.co.uk)

- Fowlers Coaches, 155 Dog Drove, Holbeach Drove, Spalding PE12 0SD  
Tel: 01406 330 232

Website/E-mail: [www.fowlerstravel.co.uk](http://www.fowlerstravel.co.uk) / [Fowlercoaches@gmail.com](mailto:Fowlercoaches@gmail.com)

- Grayscroft, 15A Victoria Road, Mablethorpe Lincolnshire LN12 2AF  
Tel: 01507 477073

Website/E-mail: [www.grayscroft.co.uk](http://www.grayscroft.co.uk) / [Info@Grayscroft.co.uk](mailto:Info@Grayscroft.co.uk)

- Hodsons Coaches, Skellingthorpe Road, Saxilby, Lincoln LN1 2LR  
Tel: 01522 706030

Website/E-mail: [www.luxurycoachhirelincoln.co.uk/](http://www.luxurycoachhirelincoln.co.uk/)  
[Sales@hodsonskoaches.co.uk](mailto:Sales@hodsonskoaches.co.uk)

- Hornsby Travel Services Ltd, 51 Ashby High Street, Scunthorpe, DN16 2NB  
Tel: 01724 282255

Website/E-mail: [www.hornsbytravel.co.uk](http://www.hornsbytravel.co.uk) / [info@Hornsbytravel.co.uk](mailto:info@Hornsbytravel.co.uk)

- Hunts Coaches, 2-3 West Street, Alford, Lincolnshire LN13 9DG  
Tel: 01507 463000

Website/E-mail: [www.hunts-coaches.co.uk](http://www.hunts-coaches.co.uk) / [travel.office@hunts-coaches.co.uk](mailto:travel.office@hunts-coaches.co.uk)

- Mark Bland Travel, Maples Yard, Essendine Road, Ryhall, Stamford, Lincs.  
PE9 4JN

Tel: 01780 751671

Website/E-mail: [Info@markblandtravel.com](mailto:Info@markblandtravel.com)

- Marshalls of Sutton on Trent, 11 Main Street, Sutton On Trent, Newark NG23  
6PF

Tel: 01636 822227

Website/E-mail: [www.marshallscoaches.co.uk](http://www.marshallscoaches.co.uk) / [Office@marshallscoaches.co.uk](mailto:Office@marshallscoaches.co.uk)

- P C Coaches, 17 Crofton Road, Lincoln LN3 4NL

Tel: 01522 533605

Website/E-mail: [www.pccoaches.co.uk](http://www.pccoaches.co.uk) or [enquiries@pccoaches.co.uk](mailto:enquiries@pccoaches.co.uk)

- Phil Haines Coaches, Ralphs Lane Boston, Lincolnshire PE20 1QU

Tel: 01205 722 359

Website/E-mail: [www.philhainescoaches.co.uk](http://www.philhainescoaches.co.uk) / [Nigel@Haines.onmicrosoft.com](mailto:Nigel@Haines.onmicrosoft.com)

- Shaws Coaches, 49 High Steet, Maxey, Peterborough, PE6 9EF

Tel: 01778 342224

Website/E-mail: [www.shawsoaches.co.uk](http://www.shawsoaches.co.uk) / [enquiries@shawsoaches.co.uk](mailto:enquiries@shawsoaches.co.uk)

- Skegness Travel, 38 Roman Bank, Skegness, Lincolnshire PE25 2SL

Tel: 01754 763 963

Website/E-mail: [www.skegnesstravel.eclipse.co.uk](http://www.skegnesstravel.eclipse.co.uk)

- Sleafordian Coaches, Pride Parkway, East Road, Sleaford NG34 8GL  
Tel: 01529 303333  
Website/E-mail: [www.sleafordian.co.uk](http://www.sleafordian.co.uk) / [Office@sleafordian.co.uk](mailto:Office@sleafordian.co.uk)
- South West Trains, Overline House, Southampton, SO15 1GW  
Tel: 0345 6000 650  
Website/E-mail: [www.southwesttrains.co.uk](http://www.southwesttrains.co.uk)
- Stagecoach in the Fens, 351 Peterborough Road, Peterborough, Cambs. PE1 2PF  
Tel: 01733 554575  
Website/E-mail: [Eastmidlands.enquiries@stagecoachbus.com](mailto:Eastmidlands.enquiries@stagecoachbus.com)
- Stagecoach East Midlands, Warneford House, Runcorn Road, LINCOLN LN6 3QP  
Tel: 0345 605 0 605  
Website/E-mail: [Eastmidlands.enquiries@stagecoachbus.com](mailto:Eastmidlands.enquiries@stagecoachbus.com)
- Travel Wright, Brunel Buisness Park, Jessop Close, Newark NG34 2AG  
Tel: 01636 703813  
Website/E-mail: [www.travelwright.co.uk](http://www.travelwright.co.uk) / [info@travelwright.co.uk](mailto:info@travelwright.co.uk)

#### **4. Transport support arrangements for learners who reach the age of 19 whilst continuing on a course**

Providing the student or pupil had not reached his or her 19<sup>th</sup> birthday before the course began (a date of 1<sup>st</sup> September is used to determine the notional start date of a course), and remains otherwise eligible for transport, the support will be continued for the remainder of the school or college year, if the course is a continuation of a previous course and evidence of this is provided by the establishment.

For learners with learning difficulties and/or disabilities, transport support may be offered until they are 21 years, or 25 years if needed to complete an appropriate course of study begun before the age of 19 years. Transport is provided at the beginning and end of the school/ College day.

#### **5. Transport support for learners with learning difficulties/disabilities (LLDD)**

Learners with learning difficulties and/or disabilities (LLDD) are individually assessed for transport needs, and appropriate arrangements are made to ensure that their specific needs are met. The provision of transport is subject to an annual contribution from the learner of £570 (2018/19). This contribution may be paid in instalments. (See section 3 above).

Transport support for learners with learning difficulties/disabilities is available under the policy until they are 21 years, or 25 years if necessary, in order to complete an appropriate programme of study.

## **6. Apprenticeships and internships**

The County Council's post 16 transport support policy does not apply to apprenticeships or internships. For information on support in respect of apprenticeships, contact your apprenticeship provider or the website: [www.apprenticeships.org.uk](http://www.apprenticeships.org.uk)

## **7. Wheels to work and training**

Wheels 2 Work is a scheme to provide transport (normally mopeds, but also scooters and electric bicycles) for those who otherwise could not access work or training.

The scheme operates as a social enterprise and will assist existing post 16 students who have genuine transport needs (which will be assessed before entry on to the scheme is agreed) and to help reduce the number of young people not in education, employment or training (NEETS) in the county. Please note that capacity is limited. For details of the scheme, look on the Website at [www.access-your-future.com](http://www.access-your-future.com).

## **8. How entitlement to transport support is assessed**

When we receive an application, we determine entitlement against the criteria. If the learner is going to his/her nearest and/or designated sixth form or college, and the sixth form or college is more than three miles from the home, he/she will qualify for transport support. Subject to the contribution being paid, transport support, in the form of a bus or train pass, or other form of support, will be provided.

We will consider any application made, and we recommend that anyone who thinks they might be entitled to transport support to apply.

We will respond to your application by writing to the applicant's e-mail or postal address confirming entitlement to transport support, and enclosing details of when and how payment of the learner contribution can be made. This payment can be made in a single payment or in instalments. (See section 3 above). After an arrangement to pay the contribution has been made the travel details and pass are sent out. If transport support is refused an opportunity to appeal against the decision is given.

## **9. Independent Travel Training/Mobility training**

Mobility and independence with travel training is available to eligible students who have difficulty with transport. Applications for help should be made either to the

County Council by ringing 01522 782020 or by speaking to the Student Services Officer or Head of Sixth Form at the school or college. The aim of the training and support is to help bring about the confidence and develop skills needed to travel independently.

## **10. Specialist Courses**

The policy of the County Council is to offer transport support to young learners, to their nearest or transport designated sixth form or college. Designated transport areas (DTAs) are areas drawn round colleges and schools indicating a transport entitlement, subject to living more than 3 miles from the sixth form or college.

Transport support is not offered to a school or college that is not the nearest or designated one for the students address, and account is not taken of preferred courses or specialist courses, which are not available at the nearest or designated college or school.

There is limited transport support available to access some specialist courses delivered from Riseholme College. These are currently:

- Agriculture (Level 2 or above)
- Environmental Studies (Level 2 or above)
- Horticulture (Level 2 or above)
- Arboriculture (Level 2 or above)
- Equine Management (Level 2 or above)

Transport support is also available under the policy to students following courses in:

- Access to Music (Lincoln only)

All of the above are supported if the distance criterion is met, i.e. the distance from home to college is over three miles, and the student contribution is paid.

## **11. Help with travel support outside the Local Authority Area**

Transport support is offered on the basis of the policy criteria stated above to a school college or other further education institution that is outside the LA boundary if it is the nearest or designated school or college to the student's home address.

Lincolnshire based learners living in areas bordering other local authority areas are thus able to travel to centres beyond the Lincolnshire border if it is the nearest appropriate school or college to access a course, and the travelling time is reasonable (up to 75 minutes per journey). The designated transport areas (DTAs) for colleges are shown on a map at Appendix G of the Policy Document.

## **12. Appealing against a refusal to offer transport support**

If transport support is refused (which should be given as a decision in writing, with a reason), an applicant is entitled to appeal the decision by asking for a review. A refusal to offer transport support will be based on the fact that one or more of the criteria has not been met. Details of how to appeal are given in the letter notifying the decision. Help in appealing a decision and advice on evidence required can be requested by ringing (01522) 782020.

## **13. Further review and engagement regarding the policy**

The Post 16 transport policy is reviewed annually. We will seek to obtain views from parents, carers, students, education providers, transport providers and any other interested parties regarding the 2019/20 policy in March 2019. Following this the 2019/20 policy, inclusive of any revisions, will be published in May 2019.

## **14. Contact us**

You can contact us in a number of ways, detailed below.

For information and queries on ***transport entitlement***:

Transport Commissioning Team  
County Offices  
Newland  
LINCOLN  
LN1 1YL

Tel: 01522 782020

Fax: 01522 516054

Email: [schooltransportapplications@lincolnshire.gov.uk](mailto:schooltransportapplications@lincolnshire.gov.uk)

For information and queries on the ***transport that has been provided***, tickets etc.:

Transport Services Group  
Lincolnshire County Council  
Crown House  
Grantham Street  
LINCOLN  
LN2 1BD

Tel: 01522 782020

Fax: 01522 568735

Email: [tsg@lincolnshire.gov.uk](mailto:tsg@lincolnshire.gov.uk)

For Main Office and Switchboard (***all County Council services***)

Lincolnshire County Council  
County Offices,  
Newland,  
LINCOLN  
LN1 1YL

Tel: 01522 552222

Fax: 01522 516137

Minicom: 01522 552055

Email: [customer\\_services@lincolnshire.gov.uk](mailto:customer_services@lincolnshire.gov.uk)

**APPENDIX B - Survey responses, comments and minutes from the stakeholder meeting – Feb/March 2018.**

**Your Comments**

You are invited to comment on the Post 16 Education Transport Policy Statement, by filling in the attached questionnaire or by emailing any comments to [schooltransportapplications@lincolnshire.gov.uk](mailto:schooltransportapplications@lincolnshire.gov.uk) with 'Post 16 questionnaire' as the subject header. All comments will be read, presented and fully considered prior to the policy being approved.

**Q1. In your view, is the proposed statement of transport support appropriate and does it meet the needs of Lincolnshire learners? Please make any comments below:**

No. The policy is largely unchanged from previous years but the profile of student transport and the applicable ages for young people in full time education and training has changed significantly over the last few years.

The financial increases applied to parental contributions over recent years are leading to a significant fall in student numbers using local bus services and encouraging more schools and colleges to use closed contract buses for student transport. Both of these outcomes are weakening the commercial bus network, which will ultimately lead to service withdrawals that will impact on local communities and transport officers at Lincolnshire County Council.

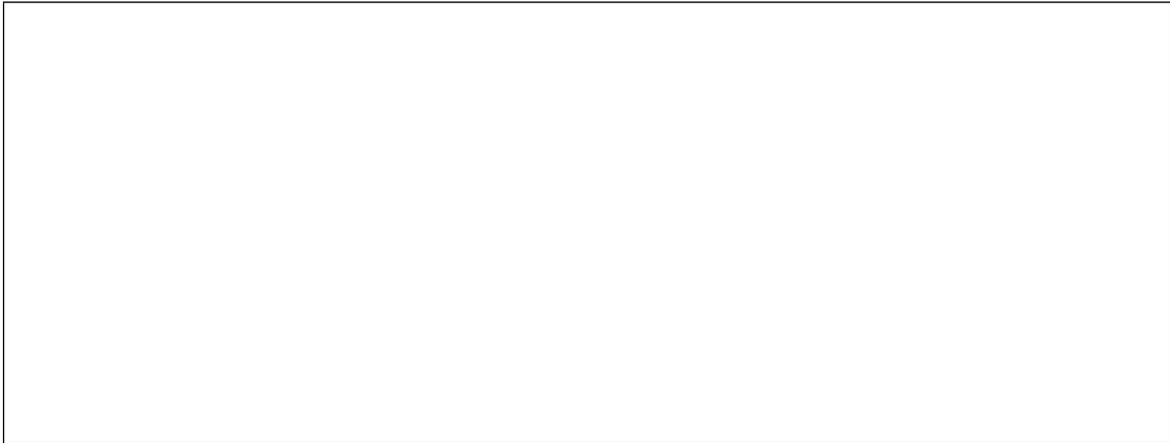
In addition, the policies are encouraging modal shift away from local buses towards private cars, which is impacting on traffic congestion and air quality.

It is our view that a thorough review and reconsideration is required in respect of policies for student / young people's transport by Lincolnshire County Council.

**Q2 This is a question for providers of education or training**

Partners of the Council, including providers of education, are encouraged to offer their own support towards the costs of access to establishments. What support do you offer for learners attending your institution? Please give details of any help offered, including subsidies, buses supported by the institution, concessionary fares, bursary support and other mechanisms of support:

Not applicable to XXXXXXXXXXXXX.



**Q3.** An outcome of the engagement process with stakeholders in 2016/17 was to increase the financial contribution towards transport from £500 to £570 per annum effective for the academic year 2017/18. What has been the impact of the increase from £500 per annum in 2016/17 to £570 per annum in 2017/18 and what, if any, impacts do you envisage for 2017/18 given that the proposal is to keep the contribution the same? Have you done anything to mitigate any impacts?

There has been a significant fall in Lincolnshire County Council student passes being used on our bus services. This is impacting upon the financial viability of commercial bus services particularly during peak hours.

In the medium to long term this is likely to lead to the withdrawal of bus services particularly in rural areas.

XXXXXXXXXXXX has sought to reduce the impact by reducing bus service capacities and trimming operating costs where possible.

**Q4. This is a question for transport providers**

Transport providers may also offer reduced fare schemes for students. If you are a transport provider, can you please provide any details of any reduced fare schemes you offer which students may take advantage of in your area?

Many of our operating areas have weekly Megarider tickets, which offer significant discounts compared to standard single and return bus fares.

We offer a regional Megarider Connect weekly ticket currently priced at £35.

We also offer scholars season tickets, which offer a 7.5% discount on regular fares for term based tickets and 10% for full academic year tickets.

**Q5 Is there anything else you would like to tell us?**

Transport requirements for young people are changing and Lincolnshire County Council needs to revise policies for student travel accordingly.

North Lincolnshire Council's student travel policies have increased the level of young people's journeys on buses into the authority area.

Hull City Council is trialling the funding of discounted young people's travel on local bus services through partnership working with the Youth Service and bus operators.

## Your Comments

You are invited to comment on the Post 16 Education Transport Policy Statement, by filling in the attached questionnaire or by emailing any comments to [schooltransportapplications@lincolnshire.gov.uk](mailto:schooltransportapplications@lincolnshire.gov.uk) with 'Post 16 questionnaire' as the subject header. All comments will be read, presented and fully considered prior to the policy being approved.

**Q1. In your view, is the proposed statement of transport support appropriate and does it meet the needs of Lincolnshire learners? Please make any comments below:**

No. There are occasions when a course that a learner wishes to do is not available at their designated college. These students should be able to access transport support to the nearest college in Lincolnshire that offers the course they need to do to achieve their career aim.

No. Lincolnshire is a rural county, which means many students have to travel long distances at considerable expense to undertake the course they need to do for their career choice. The charge is too excessive and acts as an access barrier to rural learners, which urban learners who live near to their designated college do not face.

No. The charge takes no account of families with more than one child attending further education. These families are faced with an annual expenditure of £1,140 to help their child access the course they need to do for their chosen career. This is excessive and acts as an access barrier to rural learners.

No. Considerable numbers of further education learners are paid to leave the county of Lincolnshire to attend a college in another Local Authorities area. Is this what the Council Tax payers of Lincolnshire pay their tax for? At one time, other Local Authorities supported students who lived in their area to come to colleges in Lincolnshire. The only Local Authority still doing this is Nottinghamshire, although even they will stop their support from the end of this academic year. What finances the County Council has to support post 16 learners should be focused mainly on supporting Lincolnshire learners attend Lincolnshire colleges.

No. There should be a 3 year entitlement for support, from age 16. Post 16 age children now have to remain in education or training from age 16 to 18. This means that they may be in education for three years (16, at start of year 1, 17 at start of year 2, 18 at start of year 3). Many young people are unclear which career path to follow at age 16 and often try out one option before moving on to another. LCC policy is only to allow a 3<sup>rd</sup> year of transport support if a young person can show that the course they wish to do is as direct progression from the course they started in year 1. This is restrictive and unfair to those who decide to switch career aims after a year.

No. The Policy states that the "Council will subsidise transport to the nearest Sixth Form, College of Further Education or other licensed providers over 3

miles from the student's home." The increase of the Post 16 pass to £570 means that this is no longer the case for many. For example, a 16 year old student living in Skellingthorpe lives more than 3 miles from XXXXXXX. They would be eligible for the LCC Post 16 pass, but would have to pay £570 for it. They could, however, purchase a Stagecoach Mega Rider for £12.00 a week. As a College Academic Year is 36 weeks, the annual cost of the Mega Rider is £432. The Council, therefore, is not complying with its policy as the cost of its Post 16 pass is such that it is not subsidising transport. In fact, it is charging £138 more. To comply with the Transport Policy that it "subsidises" transport it should offer its Post 16 pass at a cost which is less than what the local transport providers charge for students who travel more than 3 miles to college. This should mean that the pass should be at most £432 per annum.

## **Q2 This is a question for providers of education or training**

Partners of the Council, including providers of education, are encouraged to offer their own support towards the costs of access to establishments. What support do you offer for learners attending your institution? Please give details of any help offered, including subsidies, buses supported by the institution, concessionary fares, bursary support and other mechanisms of support:

For academic year 2018/19, subject to the parents/guardians of our students meeting the means tested eligibility criteria of our 16-18 Learner Support Fund our intention is to:

- 1) Refund the cost of the Lincolnshire County Council Post 16 pass for those who have paid it, or
- 2) Pay for the cost of the LCC Post 16 Transport pass for those unable to afford it, or
- 3) Pay the equivalent amount of a Lincoln area Megarider ticket toward the cost of transport for those who live more than 3 miles from XXXXXXX and within LCC's designated transport zone for XXXXXXX but who do not want to purchase their post 16 pass or where the cost of the pass is more expensive than public transport, or
- 4) Contribute a maximum award of £1008 per annum toward the cost of transport for those who live outside LCC's designated transport zone for XXXXXXX.

Please note that in all the 4 options above additional rules and regulations may apply and all may also be subject to change depending on funding available.

**Q3.** An outcome of the engagement process with stakeholders in 2016/17 was to increase the financial contribution towards transport from £500 to £570 per annum effective for the academic year 2017/18. What has been the impact of the increase from £500 per annum in 2016/17 to £570 per annum in 2017/18 and what, if any, impacts do you envisage for 2017/18 given that the proposal is to keep the contribution the same? Have you done anything to mitigate any

impacts?

For Academic Year 2015/16 XXXXXX supported 160 students with the cost of the Spring Term Post 16 transport pass. For Academic Year 2016/17 this has dropped to 107. For Academic Year 2017/18 this had fallen to 91. This indicates that the cost of the pass is now seriously affecting the decision making process of young people and their parents when it comes to choosing the right post 16 educational establishment.

To mitigate this impact we have focused the majority of financial support we have available on helping students with transport costs. Some of this money comes from the college rather than national Learner Support Funds. This is possible whilst funds are available but should this cease to be the case and budgets continued to be cut then may not be so in the future.

**Q4. This is a question for transport providers**

Transport providers may also offer reduced fare schemes for students. If you are a transport provider, can you please provide any details of any reduced fare schemes you offer which students may take advantage of in your area?

N/A

**Q5 Is there anything else you would like to tell us?**

It would be useful if this and the parents/students questionnaire could be completed on line. I believe this would get a lot more responses and be a true reflection of what the Lincolnshire public think of the Policy.

## Your Comments

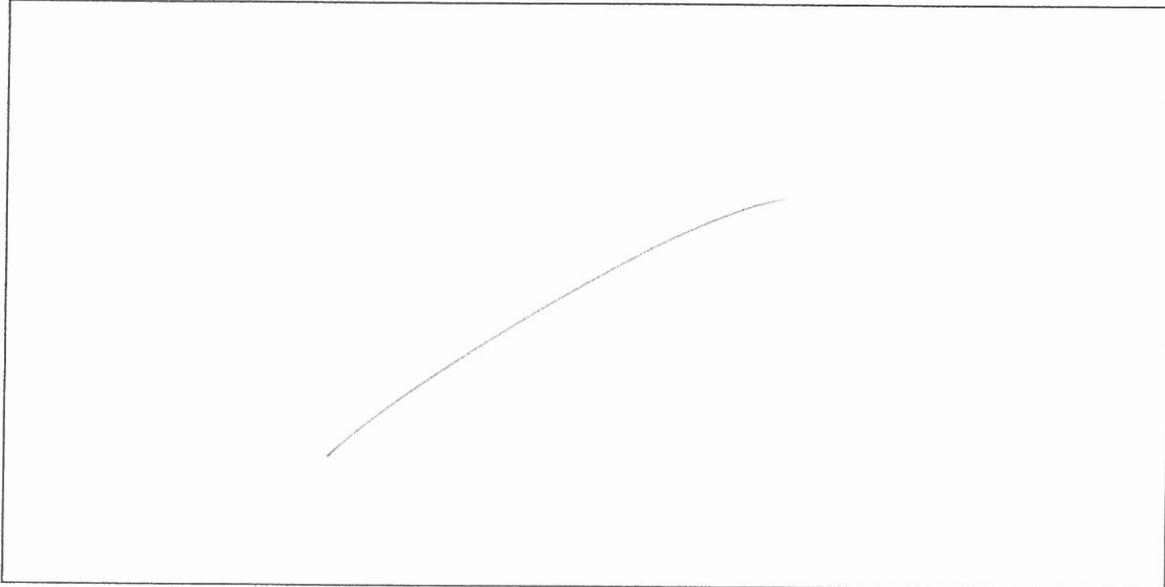
You are invited to comment on the Post 16 Education Transport Policy Statement, by filling in the attached questionnaire or by emailing any comments to [schooltransportapplications@lincolnshire.gov.uk](mailto:schooltransportapplications@lincolnshire.gov.uk) with 'Post 16 questionnaire' as the subject header. All comments will be read, presented and fully considered prior to the policy being approved.

**Q1. In your view, is the proposed statement of transport support appropriate and does it meet the needs of Lincolnshire learners? Please make any comments below:**

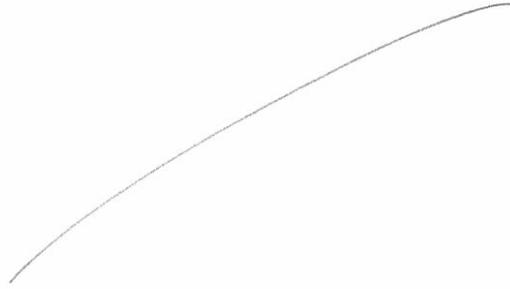
Yes.

**Q2 This is a question for providers of education or training**

Partners of the Council, including providers of education, are encouraged to offer their own support towards the costs of access to establishments. What support do you offer for learners attending your institution? Please give details of any help offered, including subsidies, buses supported by the institution, concessionary fares, bursary support and other mechanisms of support:

A large empty rectangular box with a thin black border, intended for providing details of support. A faint, thin, curved line is visible within the box, possibly a stray mark or a very light pencil stroke.

**Q3.** An outcome of the engagement process with stakeholders in 2016/17 was to increase the financial contribution towards transport from £500 to £570 per annum effective for the academic year 2017/18. What has been the impact of the increase from £500 per annum in 2016/17 to £570 per annum in 2017/18 and what, if any, impacts do you envisage for 2017/18 given that the proposal is to keep the contribution the same? Have you done anything to mitigate any impacts?

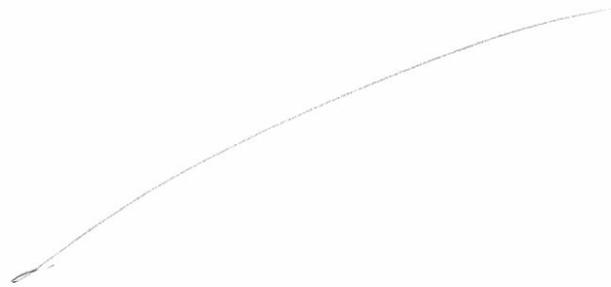


**Q4. This is a question for transport providers**

Transport providers may also offer reduced fare schemes for students. If you are a transport provider, can you please provide any details of any reduced fare schemes you offer which students may take advantage of in your area?

We offer term and two term discounted tickets, 5% discount on 1 term, 12.5% discount on two term.

**Q5 Is there anything else you would like to tell us?**



**Q1. Is the policy enabling you/your young person access to further education and a course you/they want to do? (Give any comments)**

**Logistically yes it does but the policy does not treat post 16 students fairly in comparison to other students.**

**I do not agree with and can not afford the fees because I will have two post 16 students at home.**

**Q2. Is the transport provided, or notified to you/your young person, suitable for your/your young person's needs? (Give any views/details)**

**The transport is suitable but the fee is not. They have to study to 18 and should be treated as having the same 'needs' as 11-16 students. The current policy is outmoded and discriminates against post 16 students because of their age.**

**Q3. In your view, is the cost of the transport reasonable (£570 a year, payable in instalments if necessary which equates to £3.17 for a return journey per day)?**

**Absolutely not. There is a principle of human rights where 'no-one' should be denied access to education and those in authority are duty bound to add value to people's lives. This fee is wrong since the introduction of RPA.**

**'The Government has increased the age to which all young people in England must continue in education or training, requiring them to continue until the end of the academic year in which they turn 18.'**

**They are not expected to be in a full-time job but must study further. I have two children of post 16 age next year. The fee of nearly £!200 is crippling but I don't quite qualify for 'The Bursary'. The Bursary does not treat households fairly.**

**The fee should NOT have been raised by 20% as it was in 2016 and there has to be a fairer policy for families with multiple children of Higher Education age.**

**Q4. Are there any changes you would like to see to the policy? (Give details or examples of what you would like to see). We cannot guarantee to make the changes, but everything will be considered.**

All children should be entitled to a free education, especially when aiming to fulfil policies set by government. The legislation Raising Participation Age should have been accompanied by a change in transport policy to support this. There is an issue of discrimination where students simply wish to continue in their nominated school and are attending for the same reasons as students aged 11-16. I also object to students being funded out of county 11-16 while post 16 have to pay to attend their nominated school. E.G. Claypole>Bottesford.

**Q5. Do you have any other comments? (Anything else you would like to say about the policy or how it works).**

All students can choose where they study but they must study. It is time to secure funding for all students in full-time education.

They do not all have the option to work full-time. The local economy does not support it and needs people qualified in areas that can only be achieved through further education. They can not claim benefits. They are punishable if they do not attend. They should be able to access their nominated school and complete their education freely within the county but particularly at their nominated school.

The current policy is outmoded, unfair and not in keeping with a county that wishes to secure the best future possible for its residents.

**Some details about you (optional)**

**Are you a student or parent/carer?**

**Parent and educationalist**

**Where you live:**

**Claypole**

**Where you study:**

**Your age:**

**Q1. Is the policy enabling you/your young person access to further education and a course you/they want to do? (Give any comments)**

No, because the nearest school does not offer the A levels that my son wants to do. We have to pay for him to attend a school further away and which is unfair.

**Q2. Is the transport provided, or notified to you/your young person, suitable for your/your young person's needs? (Give any views/details)**

The only transport available is one that we have to pay over £1000 per year for.

**Q3. In your view, is the cost of the transport reasonable (£570 a year, payable in instalments if necessary which equates to £3.17 for a return journey per day)?**

No

**Q4. Are there any changes you would like to see to the policy? (Give details or examples of what you would like to see). We cannot guarantee to make the changes, but everything will be considered.**

A student should be given the option to choose courses at reasonably local schools/colleges and get their transport fees paid. This would also encourage students to stay on in education,

**Q5. Do you have any other comments? (Anything else you would like to say about the policy or how it works).**

**The school transport policy has always been unfair as most of the County enjoy free transport to school, whereas we have always had to pay over £1000 for each child to attend the local grammar school.**

**Some details about you (optional)**

<b>Are you a student or parent/carer?</b>	<b>Parent</b>
-------------------------------------------	---------------

<b>Where you live:</b>	<b>Brant Broughton</b>
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<b>Where you study:</b>	<b>Carres Grammar School</b>
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<b>Your age:</b>	<b>Son 17 years</b>
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**Q1. Is the policy enabling you/your young person access to further education and a course you/they want to do? (Give any comments)**

Whilst there is a college within 3 miles of our house (Stamford College), that is not a very good choice for my daughter. She has to travel much further to attend a grammar school, which is much better suited to her academic ability and aspirations. There is no help available towards the cost of this.

**Q2. Is the transport provided, or notified to you/your young person, suitable for your/your young person's needs? (Give any views/details)**

**Q3. In your view, is the cost of the transport reasonable (£570 a year, payable in instalments if necessary which equates to £3.17 for a return journey per day)?**

The journey from Stamford to Grantham costs £6 per day

**Q4. Are there any changes you would like to see to the policy? (Give details or examples of what you would like to see). We cannot guarantee to make the changes, but everything will be considered.**

Transport costs if there is not a suitable COURSE within three miles, not just a college.

**Q5. Do you have any other comments? (Anything else you would like to say about the policy or how it works).**

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**Some details about you (optional)**

<b>Are you a student or parent/carer?</b>	<b>Parent</b>
<b>Where you live:</b>	<b>Stamford</b>
<b>Where you study:</b>	<b>Kesteven and Grantham Girls' School</b>
<b>Your age:</b>	<b>Student 17 years old</b>

## Your Comments

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**Q2 This is a question for providers of education or training**

Partners of the Council, including providers of education, are encouraged to offer their own support towards the costs of access to establishments. What support do you offer for learners attending your institution? Please give details of any help offered, including subsidies, buses supported by the institution, concessionary fares, bursary support and other mechanisms of support:

**The College has a bursary which provides financial assistance to learners who are facing financial hardship or are from low income families. The support can be for travel, childcare, food or course related costs.**

**The College also has a 'Be Brilliant' fund. This is a charitable fund which can assist learners in exceptional cases.**

**The College also provides a courtesy service between our Main Rochford Campus on Skirbeck Road and our Peter Paine Performance Centre on Rosebery Avenue, Boston available to all learners.**

**Q3.** An outcome of the engagement process with stakeholders in 2016/17 was to increase the financial contribution towards transport from £500 to £570 per annum effective for the academic year 2017/18. What has been the impact of the increase from £500 per annum in 2016/17 to £570 per annum in 2017/18 and what, if any, impacts do you envisage for 2017/18 given that the proposal is to keep the contribution the same? Have you done anything to mitigate any impacts?

**The College has increased its' threshold criteria for bursary because the increase in transport costs alongside the increasing cost of living with no comparable wage increase has put further pressure on household incomes. The threshold is now £32,000**

**Minutes from the Post 16 Transport Partnership Event – Wednesday 14<sup>th</sup> March 2018.**

Meeting Title: Post 16 Partnership Event			
Heading	Note	Heading	Note
Location:	Admiral Rodney Horncastle	Notes taken by:	Rebecca Berriman
Date:	16/03/2018	Version:	1.0
Time/Duration:	1pm – 3pm	Date Issued:	21/02/18
Attendees:	David Robinson (DR) -LCC Teri Marshall (TM) -LCC Rebecca Berriman (RB) -LCC Samantha Cotterill (SC) -LCC Victoria Nicholls (VN) -LCC Mike Hoyer (MH) – Lincoln College Jo Bowman (JB) – Grantham College Lindsey Winwood (LW) – Boston College Dave Skepper (DS) – Stagecoach East Midlands Brian Gregg (BG) – Brylaine Marianne Garbutt (MG) – Brylaine	Apologies:	Kim Burnie – North Lindsey College

Agenda Items		
Item	Document	Action (who, what, when)
1. Welcome & Apologies	Welcome and introductions  DR welcomed everyone to meeting	
2. Purpose of meeting	DR stated purpose of meeting was to consider the proposed Post 16 transport policy statement due to be published in May 2018, for the academic year 2018/19.  Stakeholders invited to raise issues of concern; and suggest any items they would like to be considered in policy.	

<p>3. Background and explanation of the policy / statement</p>	<p>Post 16 Policy Statement to be published each year by 31<sup>st</sup> May.</p> <p>Statement is where information regarding access and support is available. It includes information about what help and subsidies are available. It is for learners of post school age wishing to attend a sixth form, college, or other setting.</p> <p>For young people with SEND (students with an EHCP) age of assistance available extended until 21 or 25. This follows a change of legislation in 2014 in the code of practice.</p> <p>LCC provides subsidised transport to enable young people to get from home to a setting.</p> <p>There is a charge for transport, currently £570 per year which is not proposed to increase for 2018/19.</p> <p>Transport assistance was free of charge until 2007/8.</p> <p>P16 transport not a legal requirement so Exec requested a contribution be put in place.</p> <p>Legal duty is to ensure that learners are able to get to a place of education. In urban cities integrated transport systems offer the access. This is not the case for the majority of Lincolnshire learners.</p>	
<p>4. Views of Partners</p>	<p><u>Operator Issues</u></p> <p>Operators concerned that students are trying to access transport at the start of new academic years with old passes. It was made clear that LCC will not issue a new pass unless the contribution is received.</p> <p>Each commercial service is looked at individually to decide if sustainable. If not at least breaking even, service cannot remain.</p> <p>Bus operators need to look at age thresholds for child/adult prices. Young people may not be able to afford personal cars so need to encourage the use of buses.</p> <p>A point was raised suggesting that Welsh Assembly were considering offering free transport to 16-24 year olds, similar to concessionary scheme already in place for senior citizens etc. One operator raised concerns that they would not be able sustain providing free travel for YP on the same basis. They currently receive 42p out of every £1 for concessionary passes.</p>	

The last significant rise to the P16 contribution resulted in a 20% reduction in LCC passes on Stagecoach services.

Operators acknowledge that a more robust commercial network is required as funding reduces from local authorities. Travel patterns are changing and numbers are reducing on the transport network threatening sustainability of network.

Some colleges are arranging their own transport (i.e. contracting buses) despite commercial services running to the college along the same corridors. This is reducing numbers of students using commercial services. Closed contracts being provided by colleges competing with the commercial network and duplicating services. Colleges have freedom to spend money as they want. Some choose to put on buses, others support individual students.

Delaines offer a fare cheaper than LCC, which has been successful.

Numbers of students travelling between Horncastle and Boston College (DTA college for Horncastle) fluctuating – was low but numbers are starting to increase again.

In past, operators have been able to work with LA and providers but that is unravelling and eroding. Increase in price and colleges providing transport. Lack of API also threatening this.

Stagecoach – Could we (Stagecoach) offer student discounts, change age threshold? Easier to do when have strong revenue stream.

Would like to see Smartcards used for P16 students.

Want commercial network to be robust to support the movement of students; don't want it to diminish.

Stagecoach is looking at taking some risks and running some pilots in a controlled way.

Technology costs hitting companies as a large investment needed upfront.

Efficient fuel legislation and technology doesn't generate more fuel efficient services.

The Operators wish was that in next 5-10 years there is an integrated transport system which gives people choice.

The Operators reported that the lack of API's on contracts is threatening the viability of services.

#### College Issues

A lot of students going across the border to colleges out of county. Most other local authorities do not transport their students into other counties. Lincolnshire is a very large county with several borders with other counties. Policy is that transport is provided to nearest college, even if that was out of county. If this approach wasn't adopted some students would have much longer journeys at a higher cost.

Boston College – Will financially support students where household income is less than £32k p/a. Additionally, have 'Be Brilliant' fund, which has no income threshold to help others. This is funded by the college. Most bursary funding is used to support transport.

Travel Training – Could more be made available? Would colleges be prepared to contribute towards this?

#### LCC Issues

Budget very tight for LCC. For every £2000 received in the past now receive £23. Becoming more difficult to maintain a sustainable transport offer. The policy guarantees students get to provision.

More than 20,000 students are transported daily. 1800 of these are SEND. TSG (SC & VN) are to provide numbers of P16 students to the operators.

#### Cost Issues

View from the College representatives that

**SC/VN – to supply figures. – ASAP.**

contribution is too excessive. DR confirmed the contribution had to be affordable but there was no definition of affordability by DfE.

The College reps felt that the cost of transport contribution is significant if more than one child in the family. For families with multiple students could a discount be made available?

One college felt that the admin fee for paying instalments was hitting poorest students hardest

YP may be accessing same school and same transport in September at P16 that they were in July at statutory school age. One operator was querying why they now have to pay. DR explained the policy and the reasons for the contribution. People feel that they have no other choice and are voting with feet.

Colleges were concerned that the people on low income were choosing to pay daily at start of year, even though this is more expensive in the long run, as can't afford initial payment. These students are then unable to sustain paying daily and withdraw.

The college reps felt that with the rise in academies and demise of Connexions career advice, there is little guidance available for young people regarding transport cost once P16. Request that info be sent to all Y11's regarding P16 options. LCC transport only hold details of students receiving transport, not all students. LCC can send flyers to schools and colleges to ask that they inform their students.

Partners were interested to know how successful LCC are in receiving the contribution from students. SC confirmed that where it is asked for it is received in the main, but some students may choose to make alternative arrangements at that time.

North Lincolnshire Council reduced contribution significantly – now £30 per year. Due to increased number of students travelling, Stagecoach were able to offer additional benefits to students using passes in this area. This included having free evening and weekend travel included with their passes. DR stated that North Lincs must be heavily subsidising the cost. In

<p>5. Next Steps</p>	<p>Lincolnshire, there has been a reduction of numbers of students having travel passes through LCC.</p> <p>Cost of transport from LCC = £3.17 per day (based on 180 days of attendance). Seems good value when broken down like this but when paying for more than one child and having to find the money in one go or to meet the six instalments not so affordable.</p> <p><u>General Issues</u></p> <p>Query over decreasing numbers from Coningsby / Tattershall area. It is believed this may be due to an increase in parents/carers transporting, and an increase in academies providing 6<sup>th</sup> form provision where they didn't before. Colleges and 6<sup>th</sup> forms competing for same students.</p> <p>RPA - Not compulsory to remain in school/college. Young people can also complete an apprenticeship or can be in work as long as they are also completing some form of training. RPA was introduced to reduce number of NEETs.</p> <p><u>AOB</u></p> <p>Removal of Newark as a DTA college – All in agreement with this.</p> <p>Before term begins can we have a list of pupils for transport? TSG will contact operators when reaching capacity on services to discuss options.</p> <p>Pilot options will always be considered to help improve the fragmented transport system. Stagecoach suggested an example being a voucher system with them on particular routes which could be explored further.</p> <p>Poster/Flyer – RB/TM to amend and send to P16 establishments</p> <p>3 year entitlements – If under 19 at 1<sup>st</sup> September entitled for a further year. LCC will look at the wording in the statement as this is something that is already offered.</p>	<p><b>RB/TM to amend and distribute – ASAP</b></p> <p><b>DR/TM to consider – April 2018.</b></p>
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	<p>Comments to be compiled for scrutiny and exec. For ratification by the Exec by April 2018.</p>	
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Another meeting requested for October 2018.

Consideration to be given to the establishment of a steering group to consider options for improving the usage of the commercial transport network.

## Equality Impact Analysis to enable informed decisions

The purpose of this document is to:-

- I. help decision makers fulfil their duties under the Equality Act 2010 and
- II. for you to evidence the positive and adverse impacts of the proposed change on people with protected characteristics and ways to mitigate or eliminate any adverse impacts.

### Using this form

This form must be updated and reviewed as your evidence on a proposal for a project/service change/policy/commissioning of a service or decommissioning of a service evolves taking into account any consultation feedback, significant changes to the proposals and data to support impacts of proposed changes. The key findings of the most up to date version of the Equality Impact Analysis must be explained in the report to the decision maker and the Equality Impact Analysis must be attached to the decision making report.

**\*\*Please make sure you read the information below so that you understand what is required under the Equality Act 2010\*\***

### Equality Act 2010

The Equality Act 2010 applies to both our workforce and our customers. Under the Equality Act 2010, decision makers are under a personal duty, to have due (that is proportionate) regard to the need to protect and promote the interests of persons with protected characteristics.

### Protected characteristics

The protected characteristics under the Act are: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation.

### Section 149 of the Equality Act 2010

Section 149 requires a public authority to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by/or under the Act
- Advance equality of opportunity between persons who share relevant protected characteristics and persons who do not share those characteristics
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The purpose of Section 149 is to get decision makers to consider the impact their decisions may or will have on those with protected characteristics and by evidencing the impacts on people with protected characteristics decision makers should be able to demonstrate 'due regard'.

### **Decision makers duty under the Act**

Having had careful regard to the Equality Impact Analysis, and also the consultation responses, decision makers are under a personal duty to have due regard to the need to protect and promote the interests of persons with protected characteristics (see above) and to:-

- (i) consider and analyse how the decision is likely to affect those with protected characteristics, in practical terms,
- (ii) remove any unlawful discrimination, harassment, victimisation and other prohibited conduct,
- (iii) consider whether practical steps should be taken to mitigate or avoid any adverse consequences that the decision is likely to have, for persons with protected characteristics and, indeed, to consider whether the decision should not be taken at all, in the interests of persons with protected characteristics,
- (iv) consider whether steps should be taken to advance equality, foster good relations and generally promote the interests of persons with protected characteristics, either by varying the recommended decision or by taking some other decision.

### **Conducting an Impact Analysis**

The Equality Impact Analysis is a process to identify the impact or likely impact a project, proposed service change, commissioning, decommissioning or policy will have on people with protected characteristics listed above. It should be considered at the beginning of the decision making process.

#### **The Lead Officer responsibility**

This is the person writing the report for the decision maker. It is the responsibility of the Lead Officer to make sure that the Equality Impact Analysis is robust and proportionate to the decision being taken.

#### **Summary of findings**

You must provide a clear and concise summary of the key findings of this Equality Impact Analysis in the decision making report and attach this Equality Impact Analysis to the report.

### Impact – definition

An impact is an intentional or unintentional lasting consequence or significant change to people's lives brought about by an action or series of actions.

### How much detail to include?

The Equality Impact Analysis should be proportionate to the impact of proposed change. In deciding this asking simple questions “Who might be affected by this decision?” “Which protected characteristics might be affected?” and “How might they be affected?” will help you consider the extent to which you already have evidence, information and data, and where there are gaps that you will need to explore. Ensure the source and date of any existing data is referenced.

You must consider both obvious and any less obvious impacts. Engaging with people with the protected characteristics will help you to identify less obvious impacts as these groups share their perspectives with you.

A given proposal may have a positive impact on one or more protected characteristics and have an adverse impact on others. You must capture these differences in this form to help decision makers to arrive at a view as to where the balance of advantage or disadvantage lies. If an adverse impact is unavoidable then it must be clearly justified and recorded as such, with an explanation as to why no steps can be taken to avoid the impact. Consequences must be included.

**Proposals for more than one option** If more than one option is being proposed you must ensure that the Equality Impact Analysis covers all options. Depending on the circumstances, it may be more appropriate to complete an Equality Impact Analysis for each option.

**The information you provide in this form must be sufficient to allow the decision maker to fulfil their role as above. You must include the latest version of the Equality Impact Analysis with the report to the decision maker. Please be aware that the information in this form must be able to stand up to legal challenge.**

## Background Information

	Post 16 Transport Policy – updated 2018		2017 Children's Commissioning Transport 2018
<b>Service Area</b>	School Services, Transport Services Children's Commissioning Transport 2017 Children's Commissioning Transport 2018	<b>Lead Officer</b>	David Robinson, School Services Commissioning Manager
<b>Who is the decision maker?</b>	Councillor Mrs P Bradwell	<b>How was the Equality Impact Analysis undertaken?</b>	Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Review of policy during engagement with stakeholders 2017. Review of policy during engagement with stakeholders 2018.
<b>Date of meeting when decision will be made</b>	08/04/2016 16/05/2017 for new policy statement 20/04/18 for new policy statement	<b>Version control</b>	1.0 2.0 updated 2017 3.0 updated 2018
<b>Is this proposed change to an existing policy/service/project or is it new?</b>	Existing policy/service/project Existing policy no change 2017 Slight amendment to an existing policy 2018	<b>LCC directly delivered, commissioned, re-commissioned or de-commissioned?</b>	Commissioned Commissioned 2017 Commissioned 2018
<b>Describe the proposed change</b>	<p>A proposed change to the charge to parents/carers of students of sixth form age for their contribution towards the cost of home to school/college transport. The amended charges will take effect from September 2016 for the academic year 2016/17 and from September 2017 for the academic year 2017/18. The Policy remains the same. This is not a proposed change to the policy. The cost to the student/parent/carer is proposed to rise from £418 (£423) per annum to £500 per annum in 2016/17 and £570 per annum in 2017/18 The policy provision is unchanged 2017. The student contribution is proposed as £570 per annum for 2017/18.</p> <p>Proposed change to one of the Designated Transport Areas (DTAs) within the policy. To remove the Newark College DTA and extend the Lincoln College and Grantham College DTAs to cover this geographical area. No other changes are proposed in relation to the eligibility criteria or the parent/student financial contribution.</p>		

## Evidencing the impacts

In this section you will explain the difference that proposed changes are likely to make on people with protected characteristics. To help you do this first consider the impacts the proposed changes may have on people without protected characteristics before then considering the impacts the proposed changes may have on people with protected characteristics.

You must evidence here who will benefit and how they will benefit. If there are no benefits that you can identify please state 'No perceived benefit' under the relevant protected characteristic. You can add sub categories under the protected characteristics to make clear the impacts. For example under Age you may have considered the impact on 0-5 year olds or people aged 65 and over, under Race you may have considered Eastern European migrants, under Sex you may have considered specific impacts on men.

### Data to support impacts of proposed changes

When considering the equality impact of a decision it is important to know who the people are that will be affected by any change.

#### Population data and the Joint Strategic Needs Assessment

The Lincolnshire Research Observatory (LRO) holds a range of population data by the protected characteristics. This can help put a decision into context. Visit the LRO website and its population theme page by following this link: <http://www.research-lincs.org.uk> If you cannot find what you are looking for, or need more information, please contact the LRO team. You will also find information about the Joint Strategic Needs Assessment on the LRO website.

#### Workforce profiles

You can obtain information by many of the protected characteristics for the Council's workforce and comparisons with the labour market on the [Council's website](#). As of 1<sup>st</sup> April 2015, managers can obtain workforce profile data by the protected characteristics for their specific areas using Agresso.

## Positive impacts

The proposed change may have the following positive impacts on persons with protected characteristics – If no positive impact, please state '*no positive impact*'.

<p><b>Age</b></p>	<p>All entitled students must pay a contribution towards transport costs. The users of the service are primarily year 12 and 13 school students (16 – 18 years of age), but also LLD learners aged to 25.</p> <p>The purpose of the proposed increase is to reduce the subsidy needed from the Council, in order to make the policy more sustainable in the near future in a climate of reduction to the education transport budget.</p> <p><b>No change 2017.</b></p> <p>The age of the pupils benefitting from the policy remains the same. The proposal is that the financial contribution will remain the same for 2018 with no increase. It is felt that the contribution is currently set at level which helps to stabilise the subsidy required from the Council, in order to continue to sustain the policy in the medium term. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<p><b>Disability</b></p>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of recognised learning difficulties and/or physical disability.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students with disabilities and/or learning difficulties will remain a flat rate cost across the county and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The proposal is that the financial contribution will remain the same for 2018 with no increase. It is felt that the contribution is currently set at level which helps to stabilise the subsidy required from the Council, in order to continue to sustain the policy in the medium term. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA. The financial contribution from students with a recognised disability and/or learning disability will remain at a flat rate cost across the county to ensure it remains affordable for students and parents.</p>
<p><b>Gender reassignment</b></p>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of gender reassignment.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students who have undergone gender reassignment will remain a flat rate cost across the county and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and financial contribution for 2018 remains the same regardless of gender reassignment.</p>

	<p>The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<b>Marriage and civil partnership</b>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of marriage and civil partnership.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of marriage or civil partnership and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of marriage and civil partnership. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<b>Pregnancy and maternity</b>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of pregnancy and maternity.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of pregnancy and maternity and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of pregnancy and maternity. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<b>Race</b>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of race.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of race and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of race. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<b>Religion or belief</b>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of religion or belief.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of religion or</p>

	<p>belief and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of religion or belief. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<p><b>Sex</b></p>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of sex.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of sex and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of sex. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>
<p><b>Sexual orientation</b></p>	<p>All entitled students must pay a contribution towards transport costs. The users of the service must pay this regardless of sexual orientation.</p> <p>If the cost is increased (thereby reducing the cost to LCC of providing this service) the service will become more sustainable. The cost of the transport to students will remain a flat rate cost across the county regardless of sexual orientation and is affordable for students and parents.</p> <p><b>No change 2017.</b></p> <p>The transport entitlement offer and contribution for 2018 remains the same regardless of sexual orientation. The proposal to remove the Newark College DTA will have a positive impact for the students living in this area as transport will now be provided to a wider choice of establishment at minimal cost to the LA.</p>

**If you have identified positive impacts for other groups not specifically covered by the protected characteristics in the Equality Act 2010 you can include them here if it will help the decision maker to make an informed decision.**

For all groups (not merely those in groups that have protected status), there are some positive impacts of the proposals. The purpose of the proposed increase is to ensure that the service will become more sustainable. This will indirectly support bus and taxi providers by maintaining a major customer base and providing income. This will in turn support the local (particularly rural) population by maintaining local bus services and taxi firms. Maintained transport support will have a positive impact on the local economy and will help support people living in rural areas. They will be less likely to move to larger centres of population to be nearer secondary schools and colleges.

The blanket coverage of the county area will continue thus protecting those in rural and remote areas from disadvantage 2017.

The policy will continue to offer transport support county wide. The flat rate contribution continues to ensure that rural students, whose transport provision is usually more expensive, are not disadvantaged when compared with their peers based on where they live. The policy also continues to underpin the commercial transport network although it is reported that the numbers accessing the provision have reduced in the last year at a time when the financial contribution sought from the Council increased. Without extensive research, we are unable to confirm if there is direct correlation between these factors or if there are other influencing factors contributing to this such as the national drive for apprenticeships which may be influencing student choice or demographic changes linked to the year groups in question.

**Adverse/negative impacts**

You must evidence how people with protected characteristics will be adversely impacted and any proposed mitigation to reduce or eliminate adverse impacts. An adverse impact causes disadvantage or exclusion. If such an impact is identified please state how, as far as possible, it is justified; eliminated; minimised or counter balanced by other measures.

**Negative impacts of the proposed change and practical steps to mitigate or avoid any adverse consequences on people with protected characteristics are detailed below. If you have not identified any mitigating action to reduce an adverse impact please state 'No mitigating action identified'.**

Page 121

<p><b>Age</b></p>	<p>Younger people (age 16 – 18) are more likely than the general population to be users of public transport due to driving licence age and cost of private transport. Their parents/carers are more likely to have lower disposable income due to having teenager/s to support. If the parents/carers are more likely to have lower disposable income, they are less likely to have access to a car. Colleges are more likely to be a longer distance from the home than the primary or secondary school as there are fewer of them and they tend to be sited in major centres of population. Therefore, this group of students/parents may be more reliant on LCC home to school transport.</p> <p><b>Mitigating action.</b> Survey asking for their opinions – which will be considered at the decision time. The increase in charges is relatively low (financially) and a phased introduction is proposed. Parents/carers/students can apply to their chosen school/college for a bursary which if granted may contribute towards transport costs.</p> <p>No change 2017. No change 2018.</p>
<p><b>Disability</b></p>	<p>Students and parents/carers who have recognised learning difficulties and/or physical disability are more likely to have lower disposable income as they may be less likely to be in secure well paid employment. If the parents/carers are more likely to have lower disposable income, they may be less likely to have access to private transport. Colleges are more likely to be a longer distance from the home for rural based students than the primary or secondary school as there are fewer of them and they tend to be sited in major centres of population. Therefore, this group of students/parents may be more reliant on LCC home to school transport. An increase in cost may disproportionately affect this group. Students with SEND may stay in education until the age of 25 and therefore may be required to pay a contribution towards transport for longer.</p> <p><b>Mitigating action.</b> Survey asking for their opinions – which will be considered at the decision time. The increase in charges is relatively low (financially) and a phased introduction is proposed. The proposed charge is affordable. Parents/carers/students can apply to their chosen school/college for a bursary which if granted may contribute towards</p>

	<p>transport costs. Students staying in education up to age 25 will have their transport support offered for longer and the transport will continue to be affordable when compared with other transport solutions within the county.</p> <p>Updated 2017 to consider SEND students being in education for longer.</p> <p>No change 2018</p>
<b>Gender reassignment</b>	<p>No mitigating action identified</p> <p>No change 2017.</p> <p>No change 2018</p>
<b>Marriage and civil partnership</b>	<p>No mitigating action identified</p> <p>No change 2017.</p> <p>No change 2018</p>
<b>Pregnancy and maternity</b>	<p>No mitigating action identified</p> <p>No change 2017.</p> <p>No change 2018.</p>
<b>Race</b>	<p>The transport policy booklets, application forms and online information are printed in English. The transport applications are completed in English. People whose first language is other than English may have difficulty in understanding the letter/survey. Parents/carers whose first language isn't English are more likely to have lower disposable income as they may be less likely to be in secure well paid employment. If the parents/carers are more likely to have lower disposable income, they may be less likely to have access to private transport. Colleges are more likely to be a longer distance from the home than the primary or secondary school as there are fewer of them and they tend to be sited in major centres of population. Therefore, students/parents from minority groups may be more reliant on LCC home to school transport. An increase in cost may disproportionately affect this group.</p> <p><b>Mitigating action.</b> The policy booklet and LCC website ask people to contact the Council if they need help with reading the information. Possibly add information about minority languages and the support available to the letter and on line information. It would possibly be out of scale to print the letter/survey in minority languages. Survey asking for their opinions – which will be considered at the time of the decision. The increase in charges is relatively low (financially) and a phased introduction is proposed. The proposed charge is affordable. Parents/carers/students can apply to their chosen school/college for a bursary which if granted may contribute towards transport costs.</p> <p>No change 2017.</p> <p>No change 2018.</p>

<b>Religion or belief</b>	No mitigating action identified No change 2017. No change 2018
<b>Sex</b>	No mitigating action identified No change 2017. No change 2018
<b>Sexual orientation</b>	No mitigating action identified No change 2017. No change 2018

**If you have identified negative impacts for other groups not specifically covered by the protected characteristics under the Equality Act 2010 you can include them here if it will help the decision maker to make an informed decision.**

If the cost is not increased, the cost to LCC of providing the service will further increase and become less sustainable. This increases the chances of triggering a review of the Post-16 transport policy which might conclude that the policy is not affordable for the Council. There is no statutory requirement (except in special circumstances) to provide Post-16 transport. The transport may be stopped. Bus and taxi firms will lose income and may close down. This could leave people in remote rural locations with no access to public transport at all. Low income groups will be particularly disadvantaged as they may not be able to fund or access alternative private transport. Loss of the transport support will have a negative impact on the local economy.

The principal of universal coverage for Post 16 students is maintained 2017.  
No change 2018.

## Stakeholders

Stake holders are people or groups who may be directly affected (primary stakeholders) and indirectly affected (secondary stakeholders)

You must evidence here who you involved in gathering your evidence about benefits, adverse impacts and practical steps to mitigate or avoid any adverse consequences. You must be confident that any engagement was meaningful. The Community engagement team can help you to do this and you can contact them at [consultation@lincolnshire.gov.uk](mailto:consultation@lincolnshire.gov.uk)

State clearly what (if any) consultation or engagement activity took place by stating who you involved when compiling this EIA under the protected characteristics. Include organisations you invited and organisations who attended, the date(s) they were involved and method of involvement i.e. Equality Impact Analysis workshop/email/telephone conversation/meeting/consultation. State clearly the objectives of the EIA consultation and findings from the EIA consultation under each of the protected characteristics. If you have not covered any of the protected characteristics please state the reasons why they were not consulted/engaged.

### Objective(s) of the EIA consultation/engagement activity

To identify the groups of people we want to engage in the survey  
To identify barriers that may prevent people from receiving, reading, understanding and returning the letter/survey  
To identify mitigating actions to maximise the completed surveys returned  
To evaluate the survey findings.  
To implement agreed changes.  
**As above 2017.**  
**As above 2018.**

**Who was involved in the EIA consultation/engagement activity? Detail any findings identified by the protected characteristic**

<p><b>Age</b></p>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected. <a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<p><b>Disability</b></p>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected. <a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<p><b>Gender reassignment</b></p>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected. <a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<p><b>Marriage and civil partnership</b></p>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected. <a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<p><b>Pregnancy and maternity</b></p>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected. <a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>

<b>Race</b>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected.</p> <p><a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<b>Religion or belief</b>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected.</p> <p><a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<b>Sex</b>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected.</p> <p><a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<b>Sexual orientation</b>	<p>Office based discussion within School Services Transport Team. Review of existing service users and potential users from in-house knowledge and existing transport users database. Meetings with representatives from the LCC Community Engagement Team to refine our approach and develop the letter/survey. Young people in schools and colleges who may be affected.</p> <p><a href="#">Surveys of young people, direct engagement with providers March 2017 and social media engagement.</a> <a href="#">Surveys of young people, direct engagement with providers Feb/March 2018 and social media engagement.</a></p>
<p><b>Are you confident that everyone who should have been involved in producing this version of the Equality Impact Analysis has been involved in a meaningful way?</b> The purpose is to make sure you have got the perspective of all the protected characteristics.</p>	<p>At this stage; Yes. The Equality Impact Analysis will be re-visited following the engagement process with all the stakeholders who will include people in the groups defined as protected in the Equality Act 2010. 30<sup>th</sup> March 2016. The comments from users of the service were mainly against the change. However, there was no indication from these comments of an adverse EIA for protected groups (people with protected characteristics). In particular the proposal is aimed at protecting the economic viability of the economic viability of the policy. All of the survey results were analysed and considered.</p> <p><a href="#">All stakeholders were invited to comment on the proposed policy during an engagement exercise between 10<sup>th</sup> March and 30<sup>th</sup> April 2017. All views received were considered and reported in the DMT report presented on 16<sup>th</sup> May 2017.</a> <a href="#">All stakeholders were invited to comment on the proposed policy during an engagement exercise between 01<sup>st</sup> February 2018 and 28<sup>th</sup> February 2018 and a face to face meeting held on 14<sup>th</sup> March 2018. All views received have been considered and reported to the Children and Young People's Scrutiny Committee on 20<sup>th</sup> April 2018 for a formal decision to be made by Councillor Bradwell regarding the adoption of the proposed transport policy statement for 2018/19.</a></p>

**Once the changes have been implemented how will you undertake evaluation of the benefits and how effective the actions to reduce adverse impacts have been?**

We will take into account views from Parents, Carers and young people including schools and colleges.  
We will compare the number of students using the Post-16 home to school/college transport service over the previous two years with the number using it in 2016/17 and 2017/18 to see if there has been a significant reduction in numbers - if so we will seek to determine the reasons.  
We will determine the costs of providing the service against the income generated to see if the change to the charges provided the required increase in income.

Further monitoring of the effects of the policy will be conducted during the course of the year up to the time of the next policy review in 2018.

In the 2018 engagement process, it has been reported that there is a reduction in numbers using public transport as well as seeking financial support from colleges in the form of a bursary. Further monitoring of the effects of the policy will be conducted during the course of the year up to the time of the next policy review in 2019, to see if these changes are as a direct result of the Post 16 Transport Policy on offer by LCC.

**Further Details**

**Are you handling personal data?**

No  
 No 2017  
 No 2018  
 If yes, please give details.

Page 128

<b>Actions required</b>	<b>Action</b>	<b>Lead officer</b>	<b>Timescale</b>
Include any actions identified in this analysis for on-going monitoring of impacts.	Review of the effects of the policy during 2017/18. Review of the effects of the policy during 2018/19	David Robinson /Teri Marshall	September 2017 to April 2018 September 2018 to April 2019
<b>Signed off by</b>	David Robinson David Robinson David Robinson	<b>Date</b>	30/03/2016 12/05/2017 XXXXXXXXX